



MINUTES
Board of Trustees Meeting
June 12, 2024

ATTENDANCE

Trustees:

Sissy Crowther, Chair

Viola Baskerville

Eleanor Brown

Elsie Delva

Tack Richardson

Absent: Ali Afonja, Elizabeth Copeland

Staff:

Brett Glymph, Executive Director

Ruth Babylon, Sr. Conservation Specialist

Leslie Grayson, Deputy Director

Heather Hall, Contracting Manager

Martha Little, Deputy Director

Tommy Oravetz, Sr Conservation Specialist

Other Attendees:

Dr. Michael Hickman, Calfee Cultural and Community Ctr.

Guy Smith, T. G. Howard Community Center

Jill Williams, Calfee Cultural and Community Ctr.

Meeting was called to order at 12:00 p.m. by Sissy Crowther, Chair.

The meeting began with a welcome from Guy Smith, Executive Director of the T.G. Howard Community Center in Pulaski, VA. Lunch was served and then Guy gave a talk on the origins of the project, the enormous support from the community and future plans. The Community Center recently had its grand opening and Guy thanked the staff and trustees providing the initial significant funding to get the project off the ground. and

The meeting and participants then proceeded to the Calfee Cultural and Community Center where they were met by Board President Dr. Michael "Mickey" Hickman and Jill Williams. Dr. Hickman (a student at the Calfee School from grades 1 – 3) gave a presentation of the history of Pulaski and the town's connection to the broader story of desegregation in Virginia While the opening of the Calfee CCC is dependent on additional funding, Jill and Mickey thanked the trustees and staff for the original PTF grant in the very early stages of the planning process. This presentation is on file with the permanent record of this meeting.

The meeting adjourned.

DRAFT



Minutes
Virginia Outdoors Foundation
Finance Audit and Compliance Committee Meeting
6/13/2024

BOARD ATTENDEES:

Eleanor Brown, Chair
Sissy Crowther

STAFF:

Brett Glymph
Bobbie Cabibbo
Kathy Combs
Leslie Grayson

The meeting was brought to order at 9:00 a.m. by Eleanor Brown.

The Order of Business was approved.

Brett Glymph and Kathy Combs reviewed the fiscal year 2024 year to date figures as well as the proposed fiscal year 2025 budget. Sissy Crowther and Eleanor agreed to recommend adoption of the proposed budget to the full board.

Meeting was adjourned at 9:40 a.m.



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ATTENDANCE

Trustees:

Sissy Crowther, Chair
Viola Baskerville
Eleanor Brown
Elizabeth Copeland
Elsie Delva
Tack Richardson
Absent: Ali Afonja

Staff:

Brett Glymph, Executive Director
Ruth Babylon, Sr. Conservation Specialist
Bobbie Cabibbo, Executive Assistant
Kathy Combs, Finance Manager
Leslie Grayson, Deputy Director
Heather Hall, Contracting Manager
Martha Little, Deputy Director
Dave Morton, IT Director
Emma Weaver, Grants Assistant
Emily White, Grants Director

Other Attendees:

Ellen Shepherd, Virginia United Land Trusts (VaULT)
Rich Mahevich, Office of the Attorney General
John Eustis, New River Land Trust
Rachel Henry, Virginia Farm Bureau

Meeting was called to order at 10:00 a.m. by Sissy Crowther, Chair.

Approval of the Order of Business

Motion made by Eleanor Brown to approve the order of business; motion seconded by Viola Baskerville and passed unanimously.

Public Comments

Emily White introduced John Eustis, Executive Director of the New River Land Trust who thanked staff and trustees for the support VOF has provided to the Brush Mt. projects and VaULT capacity building grant. A video of the Brush Mountain Trail was shown, which is on file with the permanent record of this meeting.

Resolutions Honoring Trustees

Brett Glymph read the Resolution honoring the contributions to VOF of Viola Baskerville. Viola thanked the staff for its competency, Brett for her exceptional leadership and the trustees for the fellowship. She shared that it was her honor to serve.

Brett then read the Resolution honoring the contributions to VOF of Eleanor Brown. Eleanor reflected on her 8 years at VOF and that it was a transformative time. She remarked that she truly values the staff commitment, the mutual support they show to one another and their regard for the mission of VOF.

Sissy recognized both trustees' leadership through the Mountain Valley pipeline mitigation process and for growing our fiscal stability.

A motion was made by Tack Richardson to approve the resolution honoring Viola Osborne Baskerville; motion seconded by Elizabeth Copeland and passed unanimously. (ATTACHMENT A)

Motion made by Elizabeth Copeland to approve the resolution honoring Eleanor Weston Brown; motion seconded by Elsie Delva and passed unanimously. (ATTACHMENT B)

APPROVAL OF MINUTES

Motion made by Elizabeth to accept and approve the minutes of the March 26 & 27, 2024 Board of Trustees Meetings and the minutes of the Finance Audit and Compliance Committee meeting on March 27, 2024; motion seconded by Elsie Delva and passed unanimously.

DIRECTOR'S REPORT

Brett covered the following items:

- The final round of the Mountain Valley Pipeline Mitigation Grant Program will be announced in July.
- asked the trustees to give Bobbie “avoid” dates for the 2025 meetings.
- reported attendance at the award ceremony at Environment Virginia in Lexington where two VOF projects received Governor’s Award of Excellence – Red Hill and Pierce’s Low Ground
- The Office of Working Lands Preservation has moved from Virginia Department of Agriculture and Consumer Services (VDACS) to the Department of Forestry and VOF is on the partner input committee.

Brett asked Martha for an update on the solar regulations process. VOF has been working with the Department of Environmental Quality (DEQ) proposed solar regulations group as a subject matter expert. Permit by rule process focuses on the impacts to farmland and soils. Mitigation and use of conservation easements will be one focus of the committee. Her comments are on file with the permanent record of this meeting

Owned Lands Report

A VOF drone video, taken by Dave Morton, of Kohl’s Island was shared. This video is on record with the permanent record of this meeting. Leslie Grayson went over the Owned Lands report highlights.

Financial Report & FY25 Budget & Resolution

Motion made by Eleanor to adopt the FY25 Budget as presented, using the same allocations outlined in Resolution R-23-05 for the Preservation Trust Fund (PTF), \$250,000 for cost only VOF easement assistance, \$250,000 for locality easement assistance and the remainder for two grant rounds (natural resource and public access projects); motion recommended by the Finance, Audit and Compliance Committee therefore a second is not needed and motion passed unanimously. (ATTACHMENT C)

LAND CONSERVATION

A visual presentation containing program overview material was narrated by Emily which is on file permanently with the record of this meeting.

Leslie and Martha did an overview of the conservation projects on the agenda within each region.

Motion made by Elizabeth to approve projects as listed on the chart below including all recommended funding amounts; motion seconded by Elsie and passed unanimously.

Land Conservation Projects Approved

Applicant	Holder and Type of Real Estate Interest	Funding Type	Funding \$ Approved	Locality	Protected Acres
City of Salem	VOF Easement	PTF Grant	225,000	City of Salem	1.34
Homestate Properties, LLC	VOF Easement	PTF Grant	149,250	Floyd County	238.95
New River Land Trust	VOF Easement	PTF Grant	175,500	Giles County	107
New River Soil & Water Conservation District	SWCD Deed of Dedication	PTF Grant	145,500	Grayson County	65
Town of Elkton	Town of Elkton Deed of Dedication	PTF Grant	155,500	Rockingham County	1.88

Land Conservation Projects Approved (cont'd)

Applicant	Holder and Type of Real Estate Interest	Funding Type	Funding \$ Approved	Locality	Protected Acres
Town of Pound	Town of Pound Deed of Dedication	PTF Grant	40,900	Wise County	3.41
Town of Pulaski	Town of Pulaski Deed of Dedication	PTF Grant	90,500	Pulaski County	160
Gary A. and Darren A. Pultz	VOF Easement	PTF Grant Allocated in 2020	50,000	Rockbridge County	127.065
Wesley A. and Jeana W. Dew	VOF Easement	N/A	N/A	Alleghany/ Botetourt	263.629
Marlon D. Old	VOF Easement	N/A	N/A	Craig County	81 +/-
Beatrice C. Goodbar Revocable Trust, Timothy L. Goodbar Sr. Sole Trustee	VOF Easement	PTF Grant	262,300	Rockbridge County	182.811
Mary and Jack McDonald, III	VOF Easement	N/A	N/A	Roanoke County	91.055
Goochland County Public Schools	Goochland County Deed of Dedication	PTF Grant	323,576	Goochland County	1.32
Northern Virginia Conservation Trust	Stafford County Easement	PTF Grant	110,653	Stafford County	19.5
The Trust for Public Land Patawomeck Tribe	VOF Easement	PTF Grant	333,000	Spotsylvania & Caroline Counties	864
Michael S. and Kimberly T. Farson	VOF Easement	PTF Grant	161,000	Halifax County	293.734
David M. Cardwell, Jr & Lindsey J. Cardwell	VOF Easement	PTF Assist	14,000	Campbell County	104.667
Pendleton M. Shiflett, III et al	VOF Easement	N/A	N/A	Fluvanna County	149
City of Portsmouth	VOF Easement	PTF Grant	501,663	City of Portsmouth	1.8
3 Creeks Properties, LLC	VOF Easement	N/A	N/A	Southampton County	160 +/-
3 Creeks Farm, LLC	VOF Easement	N/A	N/A	Southampton County	180 +/-
J.H. Lee & Sons, Inc.	VOF Easement	N/A	N/A	Southampton County	187.07
Benjamin and Shannon Ellis	VOF Easement	N/A	N/A	Caroline County	357.886

Go Fund

Emily presented the projects and recommended funding amounts submitted by staff for board approval. Motion made by Eleanor to approve the projects and recommended funding as presented on the agenda and motion seconded by Elsie and passed unanimously. (see chart on following page)

Get Outdoors Fund Approved Projects

Project Description	Applicant	Funding \$ Approved	Locality
Town of Grundy Access Ramp	Town of Grundy	15,000	Buchanan
Handicap River Access and Recreational Area	Town of Haysi	25,000	Dickenson County
Freedom High School: Taking Kids Outdoors (TKO)	Freedom High School	25,000	Prince William County
Shenandoah Trailblazers – Charlottesville	Shenandoah National Park Trust	22,000	City of Charlottesville
Complete Building a Pavilion	Jessica Ann Moore Foundation	25,000	Sussex County
Outdoor Classroom and Community Building	King and Queen County	24,250	King and Queen County
Petersburg Area Summer S.T.R.E.A.A.M.M.	Petersburg is Growing	24,000	City of Petersburg
Farm Infrastructure and Capacity Building	Renew Richmond	22,000	City of Richmond
Youth Engagement in Designing a New Richmond Park	City of Richmond	24,000	City of Richmond

CLOSED SESSION for Discussion as provided for in the Code of Virginia §2.23711(A)(3) AND (7)

Bobbie read and Eleanor moved:

Madame Chair, I move that the Board go into a closed meeting pursuant to Section 2.2-3711.A.7 and 3 for:

1. consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiation or litigating posture of the public body, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel with respect to Caroline County Project 4803 and
2. for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board, with respect to Rockfish Parcel Sale – in Nelson County

This closed meeting will be attended only by members of the Board. However, pursuant to Section 2.2- 3712 (F), the Board requests the VOF’s Attorney in this matter, the Executive Director, the Deputy Directors, & Executive Assistant attend, as it believes their presence will reasonably aid the committee in its consideration of topics that are the subject of the meeting.

Motion seconded by Tack and passed unanimously.

Certification of Closed Session

WHEREAS, The Board of Trustees conducted a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, Section 2.2-3712.D of the Code requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law; NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

Sissy Crowther so certified; Viola Baskerville so certified; Eleanor Brown so certified; Elizabeth Copeland so certified; Tack Richardson so certified; and Elsie Delva so certified.

Resolution to Authorize Sale of Rockfish

Motion made by Tack to pass the resolution as presented; motion seconded by Elsie and passed unanimously. (ATTACHMENT D)

Adjournment

Meeting adjourned at 12:35 p.m.



RESOLUTION

**VIRGINIA OUTDOORS FOUNDATION (VOF)
BOARD OF TRUSTEES
RESOLUTION TO RECOGNIZE THE SERVICE OF
VIOLA OSBORNE BASKERVILLE**

Whereas, Viola Osborne Baskerville served as Trustee for the Virginia Outdoors Foundation (VOF) from 2016 - 2024, having received appointments by Governors McAuliffe and Northam; and

Whereas, Viola, a skilled, experienced and respected stateswoman in the best of Virginia's political tradition brought her influence to bear for the good of the order; and

Whereas, Viola led the 2020 legislative outreach efforts of the agency, resulting in meaningful legislative changes that expanded agency resources and scope in furtherance of land conservation in Virginia; and

Whereas, Viola brought new perspectives and insights into the work and was an advocate for community conservation covering every corner of the Commonwealth to ensure the greatest public benefit of land conservation for all; and

Whereas, Viola was unwavering in her support of the mission of VOF and could be counted on always to be a vote for conservation; therefore

Be Resolved, by the Virginia Outdoors Foundation Board of Trustees on this 13th day of June 2024, That the trustees and staff of Virginia Outdoors Foundation wish to express their sincere appreciation for the time, loyalty and dedicated service Viola has given to the Virginia Outdoors Foundation.

ADOPTED by a vote of 6 for and 0 against

ATTEST: Brett Christina Glymph, Executive Director



RESOLUTION

**VIRGINIA OUTDOORS FOUNDATION (VOF)
BOARD OF TRUSTEES
RESOLUTION TO RECOGNIZE THE SERVICE OF
ELEANOR WESTON BROWN**

Whereas, Eleanor Weston Brown served as Trustee for the Virginia Outdoors Foundation (VOF) from 2016- 2024 and Chair of the Board of Trustees for VOF from 2017- 2021; and

Whereas, Eleanor, always generous with her time, led a board committee to ensure the proper stewardship of agency finances to protect Virginia's investment in land conservation; and

Whereas, Eleanor guided VOF with a deft hand through significant challenges and achievements; and

Whereas, Eleanor exemplified the best of what constitutes a servant leader, always willing to listen, debate fairly and work toward building consensus; and

Whereas, Eleanor was unwavering in her support of the mission of VOF and could be counted on always to be a vote for conservation; therefore

Be Resolved, by the Virginia Outdoors Foundation Board of Trustees on this 13th day of June 2024, That the trustees and staff of Virginia Outdoors Foundation wish to express their sincere appreciation for the time, loyalty and dedicated service Eleanor Weston Brown has given to the Virginia Outdoors Foundation.

ADOPTED by a vote of 6 for and 0 against

ATTEST: Brett Christina Glymph, Executive Director



RESOLUTION

**VIRGINIA OUTDOORS FOUNDATION (VOF)
BOARD OF TRUSTEES
A RESOLUTION TO ADOPT THE PROPOSED
FISCAL YEAR 2025 CONSERVATION PROGRAMS BUDGET**

WHEREAS, the fiscal year for the Virginia Outdoors Foundation (VOF) is 1 July through 30 June; and

WHEREAS, a fiscal year Budget is developed and adopted to provide planning and program guidance to the VOF Board of Trustees and the VOF Management Team; and

WHEREAS, Budget calculations are developed from the best available information before the commencement of the new fiscal year; and

WHEREAS, line items in the budget are for planning and program allocation purposes and actual expenditures may vary from adopted Budget projections as long as total expenses do not exceed available revenues; now, therefore, be it

RESOLVED by the Virginia Outdoors Foundation Board of Trustees this 13th day of June 2024, That the Fiscal Year 2025 Budget be approved as attached.

ADOPTED by a vote of 6 for and 0 against

ATTEST: Brett Christina Glymph, Executive Director

Virginia Outdoors Foundation			
General Operating Budget			
	BUDGET FY24	BUDGET FY25	variance
Income			
4000 Unrestricted Contributions	88,000	58,000	-52%
4001 General Fund Appropriation	1,752,750	1,752,750	0%
4120 Investment Earnings	70,000	400,000	83%
PTF investment Earnings		100,000	100%
4200 Recordation Fees	2,600,000	2,300,000	-13%
4220 Cost Recoveries	350,000	550,000	36%
4230 LPC Stewardship Funds	550,000	350,000	-57%
Total Income	\$ 5,410,750	\$ 5,510,750	2%
Expenses			
5100 Personal Services	4,277,752	4,642,850	8%
5300 Contractual Services	435,000	200,000	-118%
5400 Technology	310,000	215,000	-44%
5500 General Services	325,000	243,000	-34%
5560 Training and Development	25,000	26,400	5%
5570 Outreach/Communication	30,000	23,500	-28%
5700 VaULT Program / Grant Expenditures	200,000	130,000	-54%
5704 Go Fund/Wetlands Watch	300,000	0	
Total Expenses	5,902,752	5,480,750	-8%
Net Operating Income	(492,002)	30,000	1740%
Other Expenditures			
9800 Fixed asset purchases	75,000	30,000	
Total Other Expenses	75,000	30,000	
Net Other Income	(75,000)	(30,000)	
Net Income	(567,002)	0	
Survey Funds	\$ 544,000.00		
Accumulated Funds	\$ 23,002.00		
	\$ 567,002.00		



RESOLUTION
VIRGINIA OUTDOORS FOUNDATION
BOARD OF TRUSTEES AUTHORIZES SALE OF NELSON COUNTY LAND

WHEREAS, the Virginia Outdoors Foundation (VOF) owns a certain parcel of land donated with the requirement that the Property be managed according to the statutory purposes for which VOF was created pursuant to Chapter 525 of the Acts of 1966, Chapter 18, Title 10.1 Sections 10.1-1800 *et seq.* of the Code of Virginia, and that any future conveyance of the Property would assure the protection of the Property as open-space in perpetuity; and

WHEREAS, the parcel is known as the “Rockfish Property,” 86.017 acres of land along the Rockfish River in Nelson County, and was conveyed to VOF as replacement land to satisfy the requirements of Virginia Code Section 10.1-1704 as part of an application by The Atlantic Coast Pipeline, LLC, which planned a gas pipeline route affecting land subject to easements held by VOF; and

WHEREAS, the Atlantic Coast Pipeline was never constructed and the VOF open space easements that were intended to be impacted by the construction of the gas pipeline were never converted from open space; and

WHEREAS, VOF staff approached Nelson County, local and regional outdoors groups, park authorities and state agencies in an effort to transform the property to a public park, recreational river access, or public open space but was unable to secure a partner or potential new owner and manager/operator for the property; and

WHEREAS, the Virginia Outdoors Foundation has other owned lands of high conservation value that are planned for retained ownership and that have management needs that could benefit and be funded in part by proceeds from the sale of the above parcel; now therefore, be it

RESOLVED by the Virginia Outdoors Foundation Board of Trustees this 13th day of June, 2024, that the Executive Director, in consult with the Chair, will list the Rockfish Property with a realtor to be made subject to an open-space easement containing perpetual deed restrictions designed to protect the specific conservation values in perpetuity and may accept an offer for the 86.017 acres on terms and conditions the Executive Director and Chair deem reasonable, the proceeds from the sale to be dedicated to support and benefit conservation work and programs and be it

FURTHER RESOLVED that the Executive Director is authorized to execute all documents and take all actions necessary on behalf of the Foundation to accomplish such offer, sale, and allocation of proceeds.

ADOPTED by a vote of 6 for and 0 against

ATTEST: Brett Christina Glymph, Executive Director